

THE TAMILNADU TEA PLANTATION CORPORATION LIMITED
(A GOVERNMENT OF TAMIL NADU UNDERTAKING)
REGD. OFFICE, ORANGE GORVE ROAD, COONOOR- 643 101.

TELEGRAM: "TANTEA"
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TELEPHONE : 2231743, 2230419
2234300

Ref.No M3/ 1789 /2015

Dated:- 24.02. 2015

TENDER SCHEDULE/DOCUMENT
FOR THE TRANSPORT OF PACKED TEA 2015-2016

Sealed tenders, superscribed as " Tenders for the transport of Packed Tea" are invited for the transport of Packed Tea during 2015-16 subject to the following conditions so as to reach this office on or before 300 p.m. on 10.03.2015.

GENERAL CONDITIONS

1. ELIGIBILITY FOR PARTICIPATION IN THE TENDER:-

- i) The tenderer should be a Registered Contractor (*) of the Corporation
- ii) The tenderer should have atleast one lorry of their own and another one lorry at their command or two lorries of their own with valid current route permits and fitness certificates, for participating in the tender for the transport of tea from one Factory. If the tender is for more than one Factory, the No. of lorries should be in proportion of the above norms.

2. SUBMISSION OF TENDERS:-

- (i) If the tender is made by an individual, it should be signed by the individual with his full name. If it is made by a proprietorship firm, it should be signed by the Proprietor with his full name. In case of partnership firm, the tender should be signed by the Managing Partner or any one of the Partner of the firm with his full name. If the tenderer is a Company, the tender should be signed by the Chief Executive or by the authorized signatory who shall produce the evidence of the authorization along with the tender.
- (ii) Tenders should be given in 2 sealed covers as follows:-
 - (a) First cover should contain the Earnest Money Deposit and should be superscribed as " Pre-qualification tender for **Transport of packed Tea**" The pre-qualification tender should contain the details noted under clause 8(1).

(*) NOTE: The Tenderers who have not registered their names should register their names before offering the tenders by paying the Registration fee of Rs 2,000/- (Rupees two thousand only) in the Form of Demand Draft, otherwise their tender will be rejected.

- (b) The second cover should contain the commercial tender and it should be superscribed as "**Commercial tender for Transport of packed Tea**". The commercial tender should contain the details noted under clause 8 (ii).
- (c) The above two covers should be properly sealed, superscribed and kept in a single general cover which should be superscribed as "Tender for the **Transport of packed Tea**". The general cover should be closed, sealed and addressed to the Managing Director, TANTEA, TANTEA Complex, Coonoor- 643 101, Tamil nadu.
- (d) The Corporation does not take any responsibility for the tenders received without such superscription and being opened even before the due date.

3. OPENING OF TENDERS:-

Tenders received within the scheduled time will be opened as detailed below at 4.00 **P.M. on 10.03.2015** in the presence of the Tenderers/ representatives who may be present at that time. The authorized representatives should produce valid authorization letter to participate in the opening of the tenders.

- (i) First, the pre-qualification tenders will be opened. The pre-qualification tender, the tenderers who have not produced the Earnest Money Deposit and other documents noted in clause 8 (i) will be rejected.
- (ii) If any tenderer has indicated / included the rate details also in the pre-qualification tender, the tender will also be rejected.
- (iii) The pre-qualification tenders will be evaluated by the Corporation and the tenderers who have qualified in the pre-qualification tender will be informed of the time of opening of the commercial tender.
- (iv) Finally, the commercial tenders of the tenderers whose pre-qualified tenders were selected in the above evaluation will be opened in the presence of the tenderers or their representatives on the same day.

4. NEGOTIATION:-

If necessary, negotiation will be held in respect of reduction in the rate etc, with the tenderer whose commercial tender is proposed to be accepted for final award of the tender.

5. EARNEST MONEY DEPOSIT:-

- (i) Each tender should be accompanied by an Earnest Money Deposit of Rs. **10,000/- (Rupees Ten thousand only)** per factory in the form of Demand Draft drawn on any nationalized Bank in favour of "Tamilnadu Tea Plantation Corporation Limited, payable at Coonoor".

- (ii) Tenders without the Earnest Money Deposit will be summarily rejected provided that any category of tenderers specifically exempted by the Government from the payment of Earnest Money Deposit will not be required to make such a deposit. However, they should produce the relevant Government orders as noted in clause (6) below
- (iii) The Earnest Money Deposit will be refunded in the case of unsuccessful tenderers on application after the rejection of the tenders.
- (iv) If the contract is awarded, Income Tax and Service Tax at the applicable rate and Guarantee Fund @ 5% will be recovered from the bill. The Guarantee Fund will not carry any interest.

6. EXEMPTION FROM TENDER CONDITIONS:-

The tenderer should produce relevant Government orders /certificates along with the tenders, exempting them from the provisions of any of the conditions of the tender for which relaxation is sought for by them.

7. INSPECTION OF PLACES OF LOADING AND UNLOADING:-

The intending tenderer shall take all necessary precautions to satisfy themselves as to the conditions of the road, existing means of communications, the distance involved and the exact place of loading and unloading. Every Tenderer is expected, before quoting the rate, to inspect the places of loading and unloading.

8. DETAILS TO BE FURNISHED AND MODE OF PRESENTATION:-

- (i) The pre-qualification tender should contain the following details under proper authentication and it should be in the form enclosed.
- (a) The Earnest Money Deposit of **Rs 10,000/-** per factory by Demand Draft as referred in clause 5 (i).
- (b) " Solvency Certificate" issued by the Tahsildar along with non-encumbrance Certificate obtained within a period of one month as on the date of opening of the Tenders for the immovable properties owned by the Tenderer to a value not less than Rupees TEN LAKHS (Rs.10,00,000/-)
- (c) Income Tax Clearance Certificate for the assessment year 2015-2016.
- (d) Copies of the R.C. Book of lorries owned by them and at their command (These Lorries should not be used for any other transport of this Corporation).
- (e) A certificate showing that they or their partners have not black listed previously by the Corporation. (If it is found at a later date that the certificate given by the Tenderer is not genuine, their contract will be terminated without notice).

- (f) If the tenderer is a partnership concern, a copy of the partnership deed, indicating the names of the partners should be enclosed.
- (g) A certificate showing that they have accepted the terms and conditions stipulated in the Tender document No.M3/ 1789/2015t dated .02.2015 of the Corporation
- (ii) The commercial Tender should be given in the format enclosed and should contain the details of the rates offered for the transport of Packed tea as follows:-
 - (a) Rates for metric ton should be given separately for each Factory of the Corporation and each centres.
 - (b) The rates should be quoted both in figures and words. Any scoring out or over writing should be attested by the tenderer with full signature. In case of discrepancy between the prices quoted in words and in figures, lower of the two will only be considered.
 - (c) The rate quoted should be firm and should not be subjected to any variation clause. Conditional tenders will not be accepted.
 - (d) The rate to be quoted should include all taxes, entrance fee, transit Insurance, loading at the Factories and other expenses.
 - (e) The rate to be quoted should be valid upto 31.03.2016 and any extended period also at the discretion of the Corporation..

9. EXECUTION OF AGREEMENT:-

- (i) The successful tenderer has to execute an agreement with the Corporation within seven days from the date of receipt of confirmation order accepting the tender for the due fulfillment of the contract.
- (ii) Failure to enter into an agreement within the stipulated time will entail forfeiture of the Earnest Money Deposit and removal of the name of the firm from the list of approved contractors, at the discretion of the Corporation.
- (iii) The tender notice will also form part of the agreement to be executed.

10. INTIMATION ABOUT THE TRANSPORT:-

The contractor will be informed sufficiently in advance of the date and time on which the transport has to be made. The contractor should be in a position to provide the lorries at short notice including telephonic/ telegraphic instructions.

11. TRANSPORT OF MATERIALS:

- (1) As and when tea is available at our Factories, intimation will be given to the Transporter and the Transporter has to transport the tea to the auction centres within the time limit prescribed by the Factory Managers of the Corporation.
- (2) The Corporation reserves the right to fix the quantity of tea to be transported according to the actual production, stocks held, market situation, etc. The

contractor is bound to transport such quantities and at such intervals as may be fixed by the concerned Factory Manager, during the period of contract. The teas intended for each destination should be delivered at the respective destination and necessary acknowledgement obtained from the respective warehouses.

- (3) Due to the failure on the part of the transporter to transport the Packed tea as noted in clause 11(1) and (2) above, if the Corporation incurred additional expenditure by way of transport of the Packed Tea, the additional expenditure so incurred will be recovered from the Transporter.
- (4) A representative of the Corporation will accompany, if necessary during the transport of the material.
- (5) There should be no undue delay in delivery of the material at the destination.
- (6) The Tenderer should nominate an agent or representative in a stamp paper to transport the Packed Tea.
- (7) No transshipment of the consignment will be permitted at the intermediate points under any circumstances.

12. LOSS IN TRANSIT:-

- (1) The transport contractor is fully responsible for any pilferage or loss in transit. The Packed Tea should be properly protected against rain and sun.
- (2) If the goods consigned are not delivered at the specified destination, the value of such goods lost in transit as fixed by the Corporation will be recovered from the Contractor and if necessary, penal action to levy penalty against the contractor will also be taken. The decision of the Corporation is final in this regard and not liable to be challenged.
- (3) The amount if any due from the contractors due to the default or damage, etc., is liable to be recovered under Land Revenue Recoveries Act, as in the case of recovery of arrears of land revenue.

13.PAYMENT:-

Payment for the transportation less the amount, if any to be recovered, will be made in full on presentation of bills after the delivery of the consignment according to the above terms and conditions and on the basis of actual quantity received in good condition and acknowledged by the warehouse. Income tax and Service Tax will also be deducted from the bills of the contractor. Guarantee Fund at the rate of 5% of the value of each bill will be deducted for due fulfillment of the contract and this amount will be released along with the Earnest Money Deposit, on satisfactory completion of the contract.

14. CANCELLATION OF ORDERS:-

After execution of the agreement, in case of failure on the part of the contractor to fulfill the terms of the contract, the Corporation reserves the right to cancel the contract and to call for fresh tenders or to make any other alternative arrangements to get the Packed Tea transported at the risk of the defaulting contractor, who shall be liable to make good the loss to the Tamil Nadu Tea Plantation Corporation Limited that will arise on calling for fresh tenders or by making other alternative arrangements to obtain the Packed Tea and the defaulting Transporter shall not be entitled to any gain which may accrue to the Corporation by transport through other arrangements. In that event, the Security Deposit of the defaulting contractor will be forfeited at the discretion of the Corporation whose decision shall be final and conclusive. In case, tenders are called for afresh at the risk of the defaulting transporter, the defaulting transporter will not be allowed to send tenders again.

15. PERIOD OF CONTRACT:-

The period of contract will be from the date of execution of the agreement to 31.03.2016 or extended period if any.

16. ACCEPTANCE / REJECTION OF TENDERS:-

The Corporation reserves the right to reject any or all of the tenders without assigning any reasons therefor and to relax any or all of the tender conditions in favour of any tenderer in the interest of the Corporation.

16 JURISDICTION OF COURT:-

The contract will be signed by the Divisional Managers concerned. Any dispute arising out of the contract lies within the jurisdiction of the courts situated in the Nilgiris District.

MANAGING DIRECTOR.

PRE-QUALIFICATION TENDER

- 1. Name and address of the Tenderer. :
- 2. Contact Phone No :
- 3. Name of the Proprietor or Partner or Chief Executive (see clause 2(1))
- 4. Earnest Money Deposit
 - (i) D.D. No :
 - (ii) Date :
 - (iii) Bank :
 - (iv) Amount : Rs10,000/- for each factory)
- 5. Solvency details
 - (i) Solvency No :
 - (ii) Date of issue :
 - (iii) Officer issued :
 - (iv) Value :
- 6. Income Tax Clearance Certificate details
 - (i) Certificate No :
 - (ii) Date of issue :
 - (iii) Officer issued :
- 7. Owned Lorries
 - (i) Registration No :
 - (ii) Registration No :
 - (iii) Registration No :
- 8. Hired Lorries
 - (i) Registration No :
 - (ii) Registration No :
 - (iii) Registration No :
- 9. Whether you or your partners have been black listed by the Corporation or whether you have any connection with the persons/ firms who were black listed by the Corporation?)
- 10. Whether you agree to the terms and conditions of the Tender Schedule No.M3/ 1789/2015, dated 14.02.2015)
- 11. Details of enclosures
 - (1) Demand draft for Rs.
 - (2) Solvency Certificate
 - (3) Income Tax Clearance Certificate
 - (4) Xerox copies of the RC Book
 - (5) Partnership deed, if applicable
- 12. a. Whether you have registered with TANTEA :
b. Registration No. & Date :

SIGNATURE OF THE TENDERER.

PLACE:
DATE :

COMMERCIAL TENDER FORM

With reference to the Tender Schedule No.M3/ 1789 /2015, dated .02 .2015 of the Managing Director, Tamilnadu Tea Plantation Corporation Limited. I/We, M/s(Full postal address to be given) do hereby offer our rates for the transport of Packed Tea as follows:-

Sl.No	Name of the Factory	TRANSPORT RATE PER M.T. (as per clause 8 ii(d) FOR DELIVERY AT		
		COCHIN	COONOR	COIMBATORE
1.	CHERAMBADY TEA FACTORY, TANTEA, MANGORANGE POST, THE NILGIRIS			
2.	CHERANGODE TEA FACTORY, TANTEA, MANGORANGE POST, THE NILGIRIS			
3	NELLYALAM TEA FACTORY, TANTEA, KOLAPALLY POST, THE NILGIRIS			
4	PANDIAR TEA FACTORY, TANTEA, NADUGANI POST, THE NILGIRIS			
5	TIGER HILL TEA FACTORY, TANTEA, COONOR, THE NILGIRIS			
6	QUINSHOLA TEA FACTORY, TANTEA, KAIKATTY POST, KOTAGIRI, THE NILGIRIS			
7	LAWSON TEA FACTORY, TANTEA, CINCHONA POST, VALPARAI, COIMBATORE			
8	RYAN TEA FACTORY, TANTEA, CINCHONA POST, VALPARAI, COIMBATORE			

2. The above rates are inclusive of loading charges, entrance fee, all taxes, any other expenses, etc., and valid upto 31.03.2016 or extended period if any.

3. We have studied and understood all the tender conditions and agree to abide by all the conditions stipulated in the Tender Schedule in ref No. M3/ 1789 /2015, dated02.2015

PLACE:

DATE :

SIGNATURE OF THE TENDERER.
(with Seal)

Tender. Transport of packed Tea.